

Melek IT

INFORMATION TECHNOLOGY JOURNAL

pISSN: 2442 3386 eISSN: 2242 4293

AUTHOR INFORMATION PACK

Informatics Engineering Department,
Universitas Wijaya Kusuma Surabaya

<https://melekit-if.uwks.ac.id/>



FOCUS AND
SCOPE

PRIVACY
STATEMENT

PUBLICATION
ETHICS AND
MALPRACTICE
STATEMENT

OPEN ACCESS
POLICY

PEER REVIEW
PROCESS

PREPARATION
YOUR
MANUSCRIPT

AUTHOR FEES

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

About the Journal

MELEK IT Information Technology Journal is a journal published by the Department of Informatics Engineering, Faculty of Engineering, Universitas Wijaya Kusuma Surabaya since 2012 with ISSN: 2252-9128 for print publication. In an effort to improve journal quality and agreement from the editors, a joint commitment to optimize the quality of the journal, so that at the beginning of 2015 it has obtained a **pISSN: 2442-3386** for printed and **eISSN: 2442-4293** for electronic journals. ISSN submission is accompanied by several improvements ranging from the editor's structure, the scope of writing, vision, and the overall rules and ethics of scientific publication, each issue is 10 articles. The journal publishes between January-June and July-December, containing the paper raised from the results of research in the field of INFORMATION TECHNOLOGY

Melek IT - Information Technology Journal

ISSN 2442-3386 (print) | 2442-4293 (online)

Organized by Informatics Engineering Department

Published by Universitas Wijaya Kusuma Surabaya

<https://melekit-if.uwks.ac.id/>

melekit@uwks.ac.id (paper handling issues)

shofiya@uwks.ac.id , anang65@uwks.ac.id (publication issues)



Author
Information
Pack

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

Focus and Scope

The Journal invites original articles and not simultaneously submitted to another journal or conference. The whole spectrum of Information Technology is welcome, which includes, but is not limited to Information System, Machine Learning & Soft Computing, Multimedia & Game Technology, Network & Security Optimization, Software Engineering, Mobile Computing Technology, IoT for Smart Technology, Artificial Intelligent Application, Computer Vision & Pattern Recognition.



Author
Information
Pack

Privacy Statement

Melek IT Information Technology Journal is committed to maintaining your confidence and trust with respect to your privacy. This privacy policy explains how we collect, use and share your personal information.

About our privacy policy

This privacy policy applies to our websites, apps, and other services, including programs and events, that refer or link to this privacy policy (each, a "Service"). This policy may be supplemented by additional privacy statements, terms, or notices provided to you. The Melek IT Information Technology Journal company that owns or administers the Service,

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

as identified therein, is the primary controller of your personal information provided to, or collected by or for, the Service.

- *Information we collect*
- *How we use your information*
- *Sharing of your information*
- *Your personal account*
- *Administrator data*
- *Your communications preferences*
- *Accessing and updating your information*
- *Data retention*
- *Data security*
- *Changes*
- *Contact*

Information we collect

We collect information about you in three ways: directly from your input, from third-party sources, and through automated technologies.

Information you provide to us

The types of personal information that we collect directly from you depend on the content and features of the Service you use and how you otherwise interact with us and may include:

- ✓ Contact details, such as your name, email address, postal address, phone number, and social media handle (optional);



The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

- ✓ Account login credentials, such as usernames and passwords, password hints, and similar security information;
- ✓ Other account registration and profile information, including educational, professional, and other background information, such as your field of study, current position, practice area and areas of interests, gender, ORCID ID, and photo (optional);
- ✓ Content that you upload and share or store in your accounts, such as annotations, comments, contributions, and replies;
- ✓ Payment information, such as a credit or debit card number, and government-issued ID numbers;
- ✓ Information that you communicate to us, such as questions or information you send to customer support;
- ✓ Data that you provide to us as part of interacting with the Service, such as your favorites and search queries; and/or
- ✓ Communications preferences, such as your preferred language and the frequency, type, and format of the alerts you sign up to receive.



**Author
Information
Pack**

Data from your institution

We may obtain information about you from the institution with which you are employed or affiliated in order to activate and manage your

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

access to and use of the institution's subscription to the Service, including:

- ✓ Contact details, such as your name and institutional email address, postal address, and phone number;
- ✓ Other account registration information, such as job title; and/or
- ✓ Institutional user ID.

Data from other sources

We also may obtain contact details and other information about you from other entities within RELX and from third parties, including:

- ✓ Social networks when that you grant permission to the Service to access your data on one or more networks;
- ✓ Service providers that help us determine a location in order to customize certain products to your location;
- ✓ Partners with which we offer co-branded services or engage in joint marketing activities; and/or
- ✓ Publicly available sources and data suppliers from which we obtain data to validate or supplement the information we hold and to support the Service.

Device and usage data

The Service may automatically collect information about how you and your device interact with the Service, such as:

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.



- ✓ Computer, device and connection information, such as IP address, browser type, and version, operating system and other software installed on your device, unique device identifier and other technical identifiers, error reports, and performance data;
- ✓ Usage data, such as the features you used, the settings you selected, URL clickstream data, including date and time stamp and referring and exit pages, and pages you visited on the Service;
- ✓ For educational Services, the course modules and test questions you view, answer, or complete; and/or
- ✓ For location-aware Services, the physical location of your device.

We collect this data through our servers and the use of cookies and other technologies. You can control cookies through your browser's settings and other tools. However, if you choose to block certain cookies, you may not be able to register, login, or access certain parts or make full use of the Service. For more details, visit the cookie notice of the Service.

How we use your information

We are committed to delivering a relevant and useful experience to you. Depending on how



The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

you interact with us and the Service, we use your personal information to:

- ✓ Provide, activate and manage your access to and use of the Service;
- ✓ Process and fulfill a request, order, download, subscription, or other transaction;
- ✓ Offer you customized content and other personalization to make the Service more efficient for you and more relevant to your interests and geography;
- ✓ Enhance and improve the Service, such as add new content and features;
- ✓ Notify you about changes, updates, and other announcements related to the Service;
- ✓ Deliver targeted advertisements, promotional messages, and other information related to the Service and to your interests;
- ✓ Provide technical, product, and other support and help to keep the Service working, safe and secure; and/or
- ✓ Identify usage trends and develop data analysis, including for the purposes of research, audits, reporting, and other business operations, such as paying royalties and license fees to third-party content providers, determine the effectiveness of our promotional campaigns, evaluate our business



Author Information Pack

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

performance, or in other ways pursuant to a customer agreement.

We may also use your personal information to:

- ✓ Respond to your requests, inquiries, comments, or concerns;
- ✓ Invite you to submit or review manuscripts or otherwise participate in our publishing programs;
- ✓ Issue payments and statements, such as royalties and editorial fees;
- ✓ Conduct and administer user testing and surveys as well as sweepstakes, competitions, and similar promotions;
- ✓ Provide you with relevant promotional messages and other information about products, events, and services of ours, our group companies, and third parties such as societies and sponsors;
- ✓ Enhance and improve our products, events, and services and develop new ones; and/or
- ✓ Comply with our legal obligations, resolve disputes and enforce our agreements.

Sharing of your information

We share your personal information in the following ways and contexts.

Your institution

If you access the Service through a subscription administered by your institution, your personal

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.



**Author
Information
Pack**

information and certain usage data gathered through the Service, such as the number of items you downloaded, any fee-based items you accessed, and test scores, may be accessed by or shared with the administrators authorized by your institution for the purposes of usage analysis, subscription management, course management, and testing and remediation. If your institution is a corporation or other business entity, additional usage data, such as the types of records you viewed and the number of searches you ran, also may be shared for the purposes of cost attribution and departmental budgeting.

We may also disclose to your institution or other third parties non-personally identifiable information, such as anonymous usage data reports and aggregated information, subject to any applicable legal or contractual obligations.

Our group companies and service providers

Depending on the Service provided, we share your personal information with our:

- ✓ Affiliates, trading names and divisions within the Melek IT group of companies (for a list, visit <https://melekit-if.uwks.ac.id/supportby>) and certain RELX companies that provide technology, customer service and other shared services functions; and/or

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.



**Author
Information
Pack**

- ✓ Suppliers and service providers, including editors, reviewers, payment processors, customer support, email service providers, access and authentication service providers, event venues and service providers, mailing houses, shipping agents, and IT service providers;

to process the information as necessary to provide the Service, complete a transaction, or fulfill your request or otherwise on our behalf based on our instructions and in compliance with this privacy policy and any other appropriate confidentiality and security measures.

Your choices

We may also share your personal information with our group companies and with sponsors, joint venture partners, and other third parties, including entities for which we are acting as an agent, licensee, application host, or publishers, such as societies, that wish to send you information about their products and services that may be of interest to you as determined by your choices in managing your communications preferences and other settings.



The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

The Service may let you post and share personal information, comments, messages, materials, and other content. Any such information that you disclose publicly or in discussion fora in the Service may be collected and used by others, may be indexed by search engines, and might not be able to be removed. Please be careful when disclosing personal information in these public areas.

Legal reasons

We also will disclose your personal information if we have a good faith belief that such disclosure is necessary to:

- ✓ meet any applicable law, regulation, legal process, or other legal obligation;
- ✓ detect, investigate and help prevent security, fraud, or technical issues; and/or
- ✓ protect the rights, property, or safety of Melek IT Information Technology Journal , our users, employees, or others;

and as part of a corporate transaction, such as a transfer of a journal or other assets to or an acquisition by or a merger with another company.

Your personal account

If you create a personal user account on ScienceDirect, Scopus, Mendeley, ClinicalKey, or another Service listed here, you can sign in with the same credentials to all of them.

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.



**Author
Information
Pack**

We will share your usage activity, preferences, and other information amongst these and related Melek IT Information Technology Journal services, to help you improve your productivity. For example, ScienceDirect may recommend better content for you based on your Mendeley library content and the abstracts you read on Scopus, and Mendeley may present you a better-tailored content feed based on your ScienceDirect and Scopus activity.

Administrator data

If you are an administrator of an institution with a subscription to a Service, we will use your details to communicate with you about your institution's subscription and related services. If you supply us contact information of your colleagues, we may include a reference to you when we contact those individuals with communications about the Service.

Your communications preferences

You can customize and manage your communications preferences and other settings when you register with the Service, by updating your account features and preferences, by using the "opt-in/out" or subscribe/unsubscribe mechanisms or other means provided within the communications that you receive from us or by contacting us.



The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

We reserve the right to notify you of changes or updates to the Service whenever necessary.

Accessing and updating your information

The Service may allow registered users to directly access their account information and make corrections or updates at any time.

Keeping such information up to date is solely the responsibility of the user. Registered users may also close their account directly through the Service or by contacting the Service's customer support.

You have the right under European and certain other privacy and data protection laws, as may be applicable, to request free of charge:

- ✓ Access to and correction and deletion of your personal information;
- ✓ Restriction of our processing of your personal information, or to object to our processing; and/or
- ✓ Portability of your personal information.

If you wish to exercise any of these rights, please contact us at the bottom of the pages. We will respond to your request consistent with applicable laws. To protect your privacy and security, we may require you to verify your identity. You may designate an authorized agent to make a request on your behalf subject to proof of identity and authorization.



The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

Data retention

We retain your personal information for as long as necessary to provide the Service and fulfill the transactions you have requested, or for other essential purposes such as complying with our legal obligations, maintaining business and financial records, resolving disputes, maintaining security, detecting and preventing fraud and abuse, and enforcing our agreements.

Data security

We take precautions to safeguard your personal information against loss, theft, and misuse, and unauthorized access, disclosure, alteration, and destruction through the use of appropriate technical and organizational measures.

Changes

We will update this privacy policy from time to time. Any changes will be posted on this page with an updated revision date. If we make any material changes, we will provide notice through the Service or by other means.

Contact

If you have any questions, comments, complaints, or requests regarding this privacy policy or our processing of your information, please contact the Melek IT Information



Author
Information
Pack

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

Technology Journal Officer via the contact at the bottom of pages or via post:

Publication Ethics

Publication Ethics and Malpractice Statement
Melek IT Information Technology Journal, called Melek IT Journal, is committed to upholding the highest standards of publication ethics and takes all possible measures against any publication malpractices. The Editorial Board is responsible for, among others, preventing publication malpractice. Unethical behavior is unacceptable, and Melek IT Journal does not tolerate plagiarism in any form. Authors who submitted articles: affirm that manuscript contents are original. Furthermore, the authors' submission also implies that the manuscript has not been published previously in any language, either wholly or partly, and is not currently submitted for publication elsewhere. Editors, authors, and reviewers, within the Melek IT Information Technology Journal, are to be fully committed to good publication practice and accept the responsibility for fulfilling the following duties and responsibilities, as set by the COPE Code of Conduct for Journal Editors. As part of the Core Practices, COPE has written guidelines on the



Author
Information
Pack

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

<http://publicationethics.org/resources/guidelines>.

Section A: Publication and authorship

1. All submitted papers are subject to a strict peer-review process by reviewers that are experts in the area of the particular manuscript.
2. The review process is double-blind peer-review.
3. The factors that are taken into account in the review are relevance, soundness, significance, originality, readability, and language.
4. The possible decisions include acceptance, acceptance with revisions, or rejection.
5. If authors are encouraged to revise and resubmit a submission, there is no guarantee that the revised submission will be accepted.
6. Rejected articles will not be re-reviewed.
7. The paper acceptance is constrained by such legal requirements as shall then be in force regarding libel, copyright infringement, and plagiarism.
8. No research can be included in more than one publication.

Section B: Authors' responsibilities

1. Authors must certify that their manuscripts are their original work.

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.



Author
Information
Pack

2. Authors must certify that the manuscript has not previously been published elsewhere.
3. Authors must certify that the manuscript is not currently being considered for publication elsewhere.
4. The authors must participate in the peer-review process.
5. Authors are obliged to provide retractions or corrections of mistakes.
6. All Authors mentioned in the paper must have significantly contributed to the research.
7. The authors must state that all data in the paper are real and authentic.
8. The authors must notify the Editors of any conflicts of interest.
9. The authors must identify all sources used in the creation of their manuscript.
10. Authors must report any errors they discover in their published paper to the Editors.



**Author
Information
Pack**

Section C: Reviewers' responsibilities

1. Reviewers should keep all information regarding papers confidential and treat them as privileged information.
2. Reviews should be conducted objectively, with no personal criticism of the author.
3. Reviewers should express their views clearly with supporting arguments.

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

4. Reviewers should identify relevant published work that has not been cited by the authors.
5. Reviewers should also call to the Editor in Chief's attention any substantial similarity or overlap between the manuscript under consideration and any other published paper of which they have personal knowledge.
6. Reviewers should not review manuscripts in which they have conflicts of interest resulting from competitive, collaborative, or other relationships or connections with any of the authors, companies, or institutions connected to the papers.



**Author
Information
Pack**

Section D: Editors' responsibilities

1. Editors have complete responsibility and authority to reject/accept an article.
2. Editors are responsible for the contents and overall quality of the publication.
3. Editors should always consider the needs of the authors and the readers when attempting to improve the publication.
4. Editors should guarantee the quality of the papers and the integrity of the academic record.
5. Editors should publish errata pages or make corrections when needed.
6. Editors should have a clear picture of research funding sources.

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

7. Editors should base their decisions solely on the papers' importance, originality, clarity, and relevance to the publication's scope.
8. Editors should not reverse their decisions nor overturn the ones of previous editors without serious reason.
9. Editors should preserve the anonymity of reviewers.
10. Editors should ensure that all research material they publish conforms to internationally accepted ethical guidelines.
11. Editors should only accept a paper when reasonably certain.
12. Editors should act if they suspect misconduct, whether a paper is published or unpublished, and make all reasonable attempts to persist in obtaining a resolution to the problem.
13. Editors should not reject papers based on suspicions; they should have proof of misconduct.
14. Editors should not allow any conflicts of interest between staff, authors, reviewers, and board members.



**Author
Information
Pack**

Open Access Policy

This journal is an open-access journal that provides immediate, worldwide, barrier-free access to the full text of all published articles

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

without charge readers or their institutions for access. Readers have the right to read, download, copy, distribute, print, search, or link to the full texts of all articles in the Melek IT Information Technology Journal. This journal provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge.



Author
Information
Pack

Peer Review Process

Peer Review Process

1. Editors first review the submitted manuscript, called initial review by the editors. It will be desk evaluated whether the submitted manuscript is suitable for the Melek IT Information Technology Journal based on focus and scope, similarity score by using Crosscheck-iThenticate, methodological flaw, readability of the articles, and adhering to the submitted paper template.
2. Furthermore, the manuscript will be sent to at least three anonymous reviewers(Double-Blind Peer-Review).
3. The anonymous reviewers' comments are then sent to the corresponding author for necessary actions and responses. Afterward, the editorial team meeting

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

suggested the final decision to the revised manuscript by authors.

4. Finally, the Editor will send the final decision to the corresponding author.
5. The accepted manuscript then continued to the copyediting and layout editing process to prepare the camera-ready paper.

Review Outcomes

Utilizing feedback from the peer review process, the Editor will make a final publication decision. The review process will take approximately 4 to 8 weeks. Decisions categories include:

1. Reject - Rejected manuscripts will not be published, and authors will not have the opportunity to resubmit a revised version of the manuscript to Melek IT Journal.
2. Resubmit for Review– The submission needs to be re-worked, but with significant changes, it may be accepted. However, It will require a second round of review.
3. Accept with Revisions - Manuscripts receiving an accept-pending-revisions decision will be published in IJAIN under the condition that Minor or Major modifications are made. Revisions will be reviewed by an editorial team to ensure necessary updates are made prior to publication.



Author
Information
Pack

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

4. Accept - Accepted manuscripts will be published in the current form, with no further modifications required.

Correspondence

All correspondence concerning manuscripts should be directed to the Editor of Melek IT Journal and cc to melekit@uwks.ac.id. The Editor will direct all correspondence to the lead author; the lead author is responsible for sharing communications with other authors. Beyond communication concerning the review, manuscripts accepted for publication may require additional correspondence to complete copyediting and layout editing.



Author
Information
Pack

Authors Fees

This journal charges the following author fees.

- ✓ Article Submission: 0.00 (IDR)
- ✓ Authors are NOT required to pay an Article Submission Fee.
- ✓ Article processing charges (APCs) / Article Publication Fee: 200.000 (IDR)

This journal charge the article publication fee (with PayPal or Transfer processing fee, is 6% of the amount) for supporting the cost of wide open access dissemination of research results, managing the various costs associated with handling and editing of the submitted

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.

manuscripts, and the Journal management and publication in general, the authors or the author's institution is requested to pay a publication fee for each article accepted. The fee covers :

1. The standard of the first twelve (12) pages manuscript. For every additional page, an extra fee of 20.000 IDR per page will be charged.
2. DOI registration for each paper.,
3. Checking the articlesimilarity by Turnitin; the final result will be sent to authors (by request).
4. Layout Editing according to template and journal standard.

A waiver or partial waiver of author fees may be decided by the editor in case of lack of funding, excessive length of a submitted manuscript or other reasonable reasons provided by the author during the submission. The author should clearly declare that he asks for a waiver in the comments to the Editor box during their submission. A waiver is most likely to be denied if it is not asked in this stage. The waiver will have no effect on the review result.



**Author
Information
Pack**

The editorial team invites all writers to submit manuscripts that have never been published in the media or other institutions with the format and rules of the **Melek IT Information Technology Journal**.